



Dear Prospective New Student or family of prospective student:

Adult & Teen Challenge of Memphis & Nashville (ATCMN) is a residential Christian Recovery Support program for men 18 and up. The program length is 13-15 months and is very disciplined and structured. It is not an easy program and will be very challenging for you. We only accept men who are sincere about changing their lives and we aren't interested in those who are simply trying to appease the court or family members. Please take some time to consider whether this is the type of program for you before applying...

The following steps are **required** in order to be **considered** for admission:

1. **Interview:** An interview must be done with intake staff to be considered for admission. Step one is calling our office and completing a pre-intake screening form. A family member can do this though speaking to the potential student himself is preferred, if possible. From there, intake staff will call back to conduct the official interview. You will have to call us. We will not call you.
2. **Blood work:** Blood tests have to be run and then faxed to our office and **REVIEWED BEFORE AN INTAKE DATE CAN BE DISCUSSED**. The blood tests are: **Hepatitis A, B, C; HIV; TB; Syphilis; Gonorrhea; Chlamydia**. They will also need to perform a TB skin or blood test. At the start of flu season, we require all prospective students to have a **flu shot before program entry is allowed**. *If you are unable to have this blood work performed, then you will be charged \$125.00 for us to have it done for you.* Having this blood work is non-negotiable. This is to be paid in cash at the time of intake. The official results of blood work/flu shot should be completed and forwarded to the Intake Supervisor. They can be faxed to our office at (901) 272-1492. Blood test results longer than 30 days prior to admission date may not be considered valid.
3. **Court Documents:** If you are on probation, the Court(s) giving jurisdiction over you must be approved before you can come here. You will need to take care of ALL pending Court dates **BEFORE COMING** into the program. Approval by the court/probation or parole officer must be **in writing** on official letterhead from court and emailed or faxed to our office.
4. **Detox and medication:** We are NOT a medical facility, therefore, if you need to detox you must do so before you come to the program. If you arrive at our facility and show any signs or symptoms of detox you will be taken to an emergency room immediately. Anyone who is on psychotropic medication(s) must state so before being accepted as a student. If you plan on taking ANY medication while here the prescribing doctor will need to provide us with written diagnosis and reason for prescription. Some medications may eliminate the student from admission, as we are not a medical facility. **All medical concerns and prescription information must be discussed prior to admission.**
5. **Dental policy:** Adult & Teen Challenge will not be responsible for any dental problems. Any dental needs should be resolved **BEFORE** admission to ATCMN. Any problems arising will be the responsibility of the student and/or his family. Only in an emergency can an exception be made to this policy.
6. **Payment:** Credit/debit card information must be given to reserve your bed prior to admission. All beds are filled on a first come, first served basis. Reserving your bed by paying the up-front costs holds your spot at the top of the list and will prevent you from the possibility of being placed on a waiting list. Initial payment of \$700 is required on or before the day of admission (\$250 non-refundable processing fee and \$450 for the first month's tuition.) **In the event that you DO NOT have your Blood work completed prior to admission we will charge an additional \$125 to the \$700 which will make your total for intake be \$825!**

We will store your credit card information in our system and will draw the \$450 per month until you advance to the Hope House (around month 9) and have received a month's worth of steady paychecks. If a student quits or is dismissed from the program the payment is stopped immediately, however there are no refunds given in these situations. No cash or checks will be accepted unless previously discussed or special arrangements have been made.

There is a 10% discount when the student's entire stay is paid in full (\$4,050 instead of \$4,500) Student account money is an option. You can use it for snacks and drinks a couple of nights a week.

\$20-40 per month would be more than enough for a typical student. This is not a necessity.



If you are accepted into our program there are certain things you will need to bring:

Clothes:

Storage space is limited. Bring only enough clothes for 1-2 weeks.

Shoes - Tennis, work, and dress shoes

Shirts - Polos, button-ups, solid colored t-shirts

Pants - Nice jeans, work pants, and slacks/khakis for church

Lounge – Clothes to sleep and work-out in etc.

Class material:

Pens, pencils, notebooks, paper. You will need a Bible as well.

Toiletries:

Feel free to bring your normal soaps, shampoos, razors, etc. Also bring towels, shower shoes and anything else for a shower. The one thing to keep in mind here is that you will need to purchase your toilet paper and laundry detergent through our commissary.

Appearance:

You will need to be clean shaven and hair should be neatly trimmed above the collar.

Restricted items:

Students should not bring any electronics (including cell phones), any form of money or credit/debit cards, no form of nicotine (gum, cigarettes, vape, etc.), or any outside literature. All snacks and candy can purchased through the commissary via student account. Any and ALL forbidden items with either be sent with or mailed to your family.

We pray that God will use the Adult & Teen Challenge program to change your life. We pray that it will not only help you become clean and sober but more importantly will allow you to become a man of God. By the time a student completes our 13-15-month intensive, inpatient program he will have the skills necessary to begin his new way of life. Graduates typically have full time employment and/or college enrollment, a savings account with enough finances to transition from our facility on their own, many if not all of their fines and debts paid, church membership, a strong accountability system, over a year of sobriety, and most importantly a new life in Christ.

Sincerely,

Alex Harris

Intake and Re-Entry Director

(901) 272-2308

33 North Cleveland

Memphis TN, 38104



New Student Financial Agreement

New students must provide an active and open credit card that will be charged each month the student is enrolled in the Adult & Teen Challenge of Memphis & Nashville. **All charges are non refundable.**

New students must pay \$250.00 processing fee using money order, cash or credit card. **All payments are non-refundable.**

New students must pay up front the processing fee and the first month (250 processing + 450 monthly = 700). **All payments are non-refundable.**

New students must sign and agree to \$450.00 per month for the tenure of their enrollment. **All payments are non-refundable.**

The approved credit card will be processed until such time as the student is gainfully employed in the last phase of the program and has received three weeks of consistent employment.

New students will be given the opportunity to pre-pay the full tuition cost (\$4500 tuition + \$250 induction fee \$4750) before intake using cash, money order or credit card and receive a 10% discount off their entire fee. The total amount would adjust to \$4050 +250 = \$4300 intake processing fee. All payments are non-refundable.

New Students who do not complete blood work prior to entering program are required to have \$125.00 for us to facilitate this being performed.

After 30 days the approved credit card will be charged \$450.00 per month to cover tuition. **All payments are non-refundable.**

Should the student leave the program pre-maturely credit card will no longer be processed for payment.

All credit cards and payments must be current to keep the student in good standing with this Adult & Teen Challenge of Memphis & Nashville program.

Student Name (print): _____ Date: _____

Student signature: _____

Person responsible for providing payment:

Print Name: _____ Date: _____

Signature: _____ Date: _____

Intake Coordinator: _____ Date: _____



Health Screening Form

To Be Completed By Physician Only

Confidential Information:

Available only to necessary ATCMN Staff and ATCMN Medical Director

Today's Date: _____

Name of Applicant: _____ Date of Birth: _____

Present Illnesses/ Complaint/ Disabilities, if any: _____

History of chronic or major illnesses: _____

Surgical History: _____

Hospitalizations: _____

List ALL Allergies: _____

*Medication Currently Prescribed	Dosage	Diagnosis

*If applicant arrives at Adult & Teen Challenge of Memphis & Nashville (ATCMN) with medications or diagnosis not listed here, applicant will be refused admission until discrepancy is resolved.

To your knowledge, has client been exposed to any communicable diseases: Yes _____ No _____

If yes, please specify: _____



Immunizations:

Last Tetanus Toxoid _____ Polio _____ Measles _____ Mumps _____

Rubella _____ Varicella _____ Hepatitis B _____ Other _____

Physical Examination

Height _____ Weight _____ BP _____ HR _____ bpm Resp _____ Temp _____

General appearance (including schemata of drug abuse): _____

S- Satisfactory U-Unsatisfactory O-Not Examined:

Nutrition _____ Head _____ Ears _____ Hearing: R _____ L _____

Eyes _____ Vision w/o glasses: R _____ L _____ Nose _____ Throat _____

Mouth/Teeth _____ Neck/Thyroid _____ Chest _____ Cardiac _____ Skin _____

Abdomen _____ Genitalia/Hernia _____ Neuro _____ Musculo Skeletal _____

Required Blood Tests: *Attach computer print out of all test results.*

Syphilis _____ Hepatitis B & C _____ HIV _____

Other Required Tests for STDs Chlamydia _____ Gonorrhea _____

If positive, date treated: _____

Required Tests: *Attach computer print out of all test results*

Test	Date Performed	Results
T.B		
Urinalysis		
*Dental Exam		
CBC		

**Must provide a copy of dental exam and have all necessary dental work completed before entering TCM, otherwise must wait until completion. Unless something arises of an emergency nature, you will not be taken to the dentist while in the ATCMN program.*

Optional Tests: *Attach a computer print out of all test results.*

LFT (Liver Function Tests _____ CMP/BMP/Chem Panel _____

General comments, assessments, and recommendations: _____

Signature of examining Physician: _____

Signature

Address & Phone Number